BEER FESTIVAL COMMITTEE TERMS OF REFERENCE.

1. MEMBERSHIP.
	1. The parish council may form a beer festival committee consisting of a minimum of three persons two thirds of which must be parish councilors.
	2. These terms of reference will endure for the Council year until the next Annual Parish Council Meeting unless amended by the Parish Council
	3. The Members of the Committee will be decided at the Annual Parish Meeting or at an Ordinary or Extraordinary Council meeting and endure for the Council Year unless amended by council.
	4. The Committee shall be allowed to appoint its own Chair.
2. PURPOSE
	1. To identify, consider and as appropriate report to the Parish Council issues relating to the Parish Councils interests and responsibilities.
	2. To oversee the Beer Festival Sub Committee and implement any relevant resolutions by the Parish Council.
3. MEETINGS
	1. The committee will meet as and when necessary as agreed by the Committee Members or as required by the Committee Chair or the Parish Council.
	2. Three Members are required for the Committee to be quorate.
	3. Meetings will normally be public unless the nature of the proposed business meets the Sproughton Parish Council Standing Order requirements for public exclusion.
4. DELEGATED POWERS.
	1. To appoint or remove members of the Beer Festival Sub Committee.
	2. To amend the Sub Committee Terms of Reference either as the committee decides is necessary or on the instruction of the Parish Council.
	3. To consider appropriate levels of financial support and authority required to ensure the Beer Festival is viable and report to the council for their consideration.
	4. The committee members will also have the delegated powers to supervise all financial matters during the actual Beer Festival Event.
5. SPROUGHTON PARISH COUNCIL STANDING ORDERS:
	1. The Sproughton Parish Council Standing Orders are the written rules of the Parish Council and apply in every respect that they relate to this committee. Where there is any conflict between these terms of reference and the Standing Orders the Standing Orders shall apply.
6. SPROUGHTON PARISH COUNCIL FINANCIAL REGULATIONS:
	1. The Sproughton Parish Council Financial Regulations are the written financial rules of the Parish Council and apply in every respect that they relate to this committee. Where there is any conflict between these terms of reference and the Financial Regulations the Financial Regulations shall apply.